



2009-2010 HEAD START PROGRAM INFORMATION REPORT
02CH9932 - University Settlement Society of New York
Grant Level Summary Report - 1 Programs

GRANT INFORMATION

Agency Information

Agency Name	University Settlement Early Head Start
Agency Address	184 Eldridge Street New York New York NY 10002-2924
Agency Phone Number	(212) 453 4559
Agency Fax Number	(212) 475 3278
Head Start Director Name	Ms. Jeanette Monninger
Head Start Director Email	Jeanette@universitysettlement.org
Agency Web Site Address	http://www.universitysettlement.org

Program Type

a. Head Start	0
b. Early Head Start	1
c. Migrant Head Start	0

Agency Description

a. Grantee that Directly Operates Program(s) and has no Delegates.	1
b. Grantee that Directly Operates Programs and Delegates Service Delivery.	0
c. Grantee that Maintains Central Office Staff Only and Operates no Program(s) Directly.	0
d. Delegate Agency.	0
e. Grantee that Delegates all of its Programs; It Operates no Programs Directly and Maintains no Central Office Staff.	0

Number of Delegate Agencies

a. Reported by the grant holder	0
b. Actual number of delegate reports marked as complete	0

Agency Type

a. Community Action Agency (CAA)	0
b. School System	0
c. Private/Public Non-Profit (Non-CAA) (e.g., church or non-profit hospitals)	1
d. Private/Public For-Profit (e.g., for-profit hospitals)	0
e. Government Agency (Non-CAA)	0
f. Tribal Government or Consortium (American Indian/Alaska Native)	0

A. PROGRAM INFORMATION

ENROLLMENT YEAR

A.1. Enrollment Year	<i>Date</i>
a. Earliest Start Date	09/01/2009
b. Latest End Date	08/31/2010

FUNDED ENROLLMENT

	<i># of children/ pregnant women</i>
A.2 Funded Head Start or Early Head Start Enrollment	160
a. ACF Funded Head Start or Early Head Start Enrollment	135
b. Non-ACF Funded Head Start or Early Head Start Enrollment	25

Funded enrollment by program option

A.3 Center-based program - 5 days per week:	<i># of children</i>
a. Full-day enrollment	0
b. Part-day enrollment	0
1. Of these, the number in double sessions	0
A.4 Center-based program - 4 days per week:	<i># of children</i>
a. Full-day enrollment	0
b. Part-day enrollment	0
1. Of these, the number in double sessions	0
A.5 Home-based program	0
A.6 Combination option program	110
A.7 Family child care option	40
A.8 Locally designed option	0

Funded enrollment of pregnant women (EHS programs)

	<i># of pregnant women</i>
A.9 Total number of pregnant women positions in funded enrollment	10

CUMULATIVE ENROLLMENT

A.10 Children by age:	<i># of children</i>
a. Under 1 year	42
b. 1 year old	64
c. 2 years old	69
d. 3 years old	11
e. 4 years old	
f. 5 years and older	

Pregnant women (EHS programs)

	<i># of pregnant women</i>
A.11 Total enrollment of pregnant women	17

Total cumulative enrollment

	<i># of children/ pregnant women</i>
A.12 Total cumulative enrollment	203

Type of eligibility

	<i># of children/ pregnant women</i>
A.13 Report each enrollee only once by primary type of eligibility:	
a. Income below 100% of federal poverty line	177
b. Receipt of public assistance such as TANF, SSI	10
c. Status as a foster child - # children only	1
d. Status as homeless	1
e. Over income	14
	<i># of children</i>
A.14 Income between 100% and 130% of the federal poverty line	0

Prior enrollment

	<i># of children</i>
A.15 Enrolled in Head Start or Early Head Start for:	
a. The second year	44
b. Three or more years	16

Turnover

	<i># of children/ pregnant women</i>
A.16 Total number of children and pregnant women who left the program any time after classes or home visits began and did not re-enroll	24
	<i># of children</i>
a. Of the children who left the program above, the number of children who were enrolled less than 45 days	5

Child care partner enrollment

	<i># of children</i>
A.17 Of the children who received services in a center-based program, the number who received these services at a child care center partner	0

Services eight hours or more

	<i># of children</i>
A.18 The total number of enrolled children who received services in program options that provided service for 8 or more hours per day	28

Ethnicity and race

A.19 Ethnicity:	# of children/ pregnant women
a. Hispanic or Latino origin	39
b. Non-Hispanic or Non-Latino origin	164

A.20 Race:	# of children/ pregnant women
a. American Indian or Alaska Native	39
b. Asian	149
c. Black or African American	3
d. Native Hawaiian or other Pacific Islander	0
e. White	3
f. Biracial/Multi-racial	9
g. Other	0
h. Unspecified	0

Primary language of family at home

A.21 Primary language of family at home:	# of children/ pregnant women
a. English	38
b. Spanish	16
c. Native Central American, South American, and Mexican Languages	0
d. Caribbean Languages	0
e. Middle Eastern & South Asian Languages	0
f. East Asian Languages	144
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages	3
i. European & Slavic Languages	1
j. African Languages	1
k. Other	0
l. Unspecified	0

CLASSES

Classes

	# of classes
A.22 Total number of classes operated	12
a. Of these, the number of double session classes	0

TRANSPORTATION

Transportation services

	Yes
A.23 Do you provide transportation to some or all of your enrolled children either directly or through a formal contractual agreement with a transportation provider?	0

	<i># of children</i>
a. How many children are transported?	0

Buses

A.24 Number of buses purchased:			
<i>Month</i>	<i># of buses purchased</i>	<i>Month</i>	<i># of buses purchased</i>
a. August 2009	0	g. February	0
b. September	0	h. March	0
c. October	0	i. April	0
d. November	0	j. May	0
e. December	0	k. June	0
f. January 2010	0	l. July	0

	Yes
A.25 Do you lease any of the buses used by your program?	

	<i># of leased buses</i>
a. How many buses are leased?	0

RECORD KEEPING

	Yes
A.26 Does your program use a management information system to track enrollees, program services, characteristics of families, and information on program staff?	1

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

	(1) # of Head Start staff	(2) # of contracted staff
B.1 Number of all staff members, regardless of the funding source for their salary or number of hours worked	35	0
a. Of these, the number who are current or former Head Start or Early Head Start parents	8	0
b. Of these, the number who left since last year's PIR was reported	1	0
1. Of these, the number who were replaced	1	0

TOTAL VOLUNTEERS

	# of volunteers
B.2 Number of persons providing any volunteer services to your program since last year's PIR was reported	89
a. Of these, the number who are current or former Head Start or Early Head Start parents	82

MANAGEMENT STAFF - EDUCATION AND EXPERIENCE

B.3 Management staff:	Number of Programs	(1) Average Level of education	(2) Average # of years in position
a. Executive Director	1	Advanced degree	22
b. Head Start Director	1	Advanced degree	1
c. Child Development & Education Manager	1	Advanced degree	1
d. Health Services Manager	1	Advanced degree	7
e. Family & Community Partnerships Manager	1	Advanced degree	1

DISABILITY SERVICES MANAGER(S)

	# of hours per week
B.4 On average, how many hours per week does the disability services manager(s) spend coordinating disabilities services?	17

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position, the number with the following degrees or credentials:</i>						
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	2	3	0	0	0	0
<i>Of child development staff with the credentials in B.5.d above, the number enrolled in:</i>						
1. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
2. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of child development staff by position:</i>						
e. The number who do not have the qualifications listed in B.5.a through B.5.d	0	0	0	8	0	0
<i>Of the child development staff in B.5.e above, the number enrolled in:</i>						
1. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
2. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
3. Any type of CDA training for preschool, infant/toddler or family child care certification, or home-based credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	0	0	0	8	0	0

	# of classes
B.6 Total number of classes in which at least one teacher (excluding assistant teachers) has: - A baccalaureate or advanced degree in early childhood education or in any field and coursework equivalent to a major with experience teaching pre-school age children, or - An associate degree in early childhood education or in a related field and coursework equivalent to a major with experience teaching preschool-age children	

NON-SUPERVISORY CHILD DEVELOPMENT STAFF

B.7 Teacher salary by level of education:	Number of Programs
a. Advanced degree in early childhood education or related degree	1
b. Baccalaureate degree in early childhood education or related degree	1
c. Associate degree in early childhood education or related degree	
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	1

Child development staff - average salary

B.8 Average salary:	Number of Programs
a. Classroom teachers	1
b. Assistant teachers	1
c. Home-based visitors	

Child development staff - ethnicity and race

B.9 Ethnicity:	# of non-supervisory child development staff
a. Hispanic or Latino origin	7
b. Non-Hispanic or Non-Latino origin	16

B.10 Race:	# of non-supervisory child development staff
a. American Indian or Alaska Native	7
b. Asian	14
c. Black or African American	1
d. Native Hawaiian or other Pacific Islander	0
e. White	1
f. Biracial/Multi-racial	0
g. Other	0
h. Unspecified	0

Child development staff - language

	# of non-supervisory child development staff
B.11 The number who are proficient in a language other than English	21

Child development staff - classroom teacher turnover

	# of classroom teachers
B.12 The number of classroom teachers who left your program during the year.	0
B.13 Of these, the number who left for the following reasons:	
a. Higher compensation/benefits package in the same field (e.g., teacher left to school system)	0
b. Change in job field	0
c. Other	0
B.14 Number of classroom teacher vacancies in your program that remained unfilled for a period of 3 months or longer	0
B.15 Number of classroom teachers hired during the year due to turnover	0

FAMILY & COMMUNITY PARTNERSHIPS STAFF

Family & community partnerships staff - qualifications

	(1) # of family workers	(2) # of FCP supervisors
B.16 Total number of family & community partnerships staff	6	1
B.17 Number of case managers and other staff members who work directly with families such as staff with a family caseload	6	0
B.18 Of the family & community partnerships staff, the number with the following education	(1) # of family workers	(2) # of FCP supervisors
a. A related advanced degree	0	0
b. A related baccalaureate degree	5	0
c. A related associate degree	1	0
d. GED or high school diploma	0	0
B.19 Of the family & community partnerships staff who do not have a degree, the number in training leading to a related degree or credential	0	0

Family & community partnerships staff - family worker experience

	(1) Less than 1 year	(2) 1 to 5 years	(3) 6 to 10 years	(4) Over 10 years
B.21 The number of family workers with the following years of experience in this position	1	3	2	0

C. CHILD & FAMILY SERVICES

HEALTH SERVICES

Health insurance - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.1 Number of all children with health insurance	186	186
a. Number enrolled in Medicaid	165	164
b. Number enrolled in the Child Health Insurance Program (CHIP)	14	14
c. Number enrolled in a combined CHIP/Medicaid Program if the state operates a Medicaid expansion	0	0
d. Number enrolled in state-only funded insurance (for example, medically indigent insurance)	0	0
e. Number with private health insurance (for example, parent's insurance)	7	8
f. Number with other health insurance not listed, for example, Military Health (Tri-Care or CHAMPUS)	0	0

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.2 Number of children with no health insurance	0	0

Health insurance - pregnant women

	# of pregnant women at enrollment
C.3 Number of pregnant women with at least one type of health insurance	17
C.4 Number of pregnant women with no health insurance	0

Medical

Medical home - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.5 Number of children with an ongoing source of continuous, accessible health care	184	186
C.6 Number of children receiving medical services through the Indian Health Service	0	0
C.7 Number of children receiving medical services through a migrant community health center	0	0

Medical services - children

	# of children
C.8 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary health care according to your state's EPSDT schedule for well child care	186
a. Of these, the number diagnosed with a chronic condition needing medical treatment since last year's PIR was reported	3
1. Of these, the number who have received or are receiving medical treatment	3
C.9 Number of all children who received medical treatment for the following chronic health conditions, including those diagnosed prior to this reporting period	# of children
a. Anemia	1
b. Asthma	2
c. Hearing Difficulties	1
d. Overweight	1
e. Vision Problems	0
f. High Lead Levels	0
g. Diabetes	0

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.10 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	182	186
C.11 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	0	0

Pregnant women - services (EHS programs)

C.12 Indicate the number of pregnant women who received the following services while enrolled in EHS	# of pregnant women
a. Prenatal and postpartum health care	17
b. Mental health interventions and follow up	2
c. Substance abuse prevention and treatment	2
d. Prenatal education on fetal development	17
e. Information on the benefits of breastfeeding	17

Pregnant women - prenatal health (EHS programs)

C.13 In which trimester of pregnancy did the pregnant women served enroll?	# of pregnant women
a. 1st trimester (0-3 months)	1
b. 2nd trimester (3-6 months)	7
c. 3rd trimester (6-9 months)	9
C.14 Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	0

Dental

Dental home - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.15 Number of children with continuous, accessible dental care provided by a dentist	149	186

Dental services - children (Preschool programs)

	# of children
C.16 Number of children who received preventive care	
C.17 Number of all children, including those enrolled in Medicaid or CHIP, who have completed a professional dental examination since last year's PIR was reported.	
a. Of these, the number of children diagnosed as needing treatment since last year's PIR was reported.	
1. Of these, the number of children who have received or are receiving treatment	

Preventive dental services - children (EHS and Migrant programs)

	# of children
C.18 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary oral health care according to your state's EPSDT schedule	186

Dental services - pregnant woman (EHS programs)

	# of pregnant women
C.19 Of the number of pregnant women served, the number who received a professional dental examination(s) and/or treatment since last year's PIR was reported	17

MENTAL HEALTH SERVICES

Mental health professional

	# of hours
C.20 Average total hours per operating month a mental health professional(s) spends on-site	70

Mental health services

	# of children
C.21 Indicate the number of enrolled children who were served by the mental health (MH) professional(s) since last year's PIR was reported.	
a. Number of children for whom the MH professional consulted with program staff about the child's behavior / mental health	6
1. Of these, the number for whom the MH professional provided three or more consultations with program staff since last year's PIR was reported	4
b. Number of children for whom the MH professional consulted with the parent(s) / guardian(s) about their child's behavior/mental health	4
1. Of these, the number for whom the MH professional provided three or more consultations with the parent(s) / guardian(s) since last year's PIR was reported	3
c. Number of children for whom the MH professional provided an individual mental health assessment	3
d. Number of children for whom the MH professional facilitated a referral for mental health services	2

Mental health referrals

	# of children
C.22 Number of children who were referred by the program for mental health services outside of Head Start since last year's PIR was reported	0
a. Of these, the number who received mental health services since last year's PIR was reported	0

DISABILITIES SERVICES

Disabilities (Preschool programs)

	# of children
C.23 Number of children enrolled in your program who have an Individualized Education Program (IEP) indicating they have been determined eligible by the LEA to receive special education and related services	
a. Of these, the number who were determined eligible to receive special education and related services:	# of children
1. Prior to enrollment into the program for this enrollment year	
2. During this enrollment year	
b. Of these, the number who have not received special education and related services	

Part C early intervention services (EHS and Migrant programs)

	# of children
C.24 Number of children enrolled in your program who have an Individualized Family Service Plan (IFSP) indicating they have been determined eligible by the Part C Agency to receive early intervention services under the Individuals with Disabilities Education Act (IDEA)	26
a. Of these, the number who were determined eligible to receive early intervention services:	# of children
1. Prior to enrollment into the program for this enrollment year	5
2. During this enrollment year	21
b. Of these, the number who have not received early intervention services under IDEA	0

Primary disabilities (Preschool programs)

C.25 Diagnosed primary disability	(1) # of children determined to have this disability	(2) # of children receiving special services
a. Health impairment		
b. Emotional/behavioral disorder		
c. Speech or language impairments		
d. Mental retardation		
e. Hearing impairment, including deafness		
f. Orthopedic impairment		
g. Visual impairment, including blindness		
h. Learning disabilities		
i. Autism		
j. Traumatic brain injury		
k. Non-categorical/developmental delay		
l. Multiple disabilities, including deaf-blind		

EDUCATION

Kindergarten transition (Preschool programs)

	<i># of children</i>
C.26 Of the number of children enrolled in Head Start at the end of the current enrollment year, the number that you project to be entering kindergarten in the following school year	

Program transition (EHS programs)

	<i># of children</i>
C.27 Number of children leaving the Early Head Start program and entering:	
a. Head Start program	52
b. Other early childhood program	6

Screening

	<i># of children</i>
C.28 Number of all children who completed routine screenings for developmental, sensory, and behavioral concerns since last year's PIR was reported	126
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	17

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	<i># of families</i>
C.32 Total number of families	170
a. Of these, the number of two-parent families	119
b. Of these, the number of single-parent families	51

Employment

	<i># of families at enrollment</i>
C.33 Of the number of two-parent families, the number of families in which:	
a. Both parents/guardians are employed	36
b. One parent/guardian is employed	79
c. Both parents/guardians are not working such as those that are unemployed, retired, or disabled	4

	<i># of families at enrollment</i>
C.34 Of the number of single-parent families, the number of families in which:	
a. The parent/guardian is employed	28
b. The parent/guardian is not working (i.e. unemployed, retired, or disabled)	23

Federal or other assistance

	<i># of families</i>
C.35 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance for Needy Families (TANF) Program	4
C.36 Total number of families receiving Supplemental Security Income (SSI)	8

Job training/school

C.37 Of the number of two-parent families, the number of families in which:	# of families at enrollment
a. Both parents/guardians are in job training or school	0
b. One parent/guardian is in job training or school	8
c. Neither parent/guardian is in job training or school	111

C.38 Of the number of single-parent families, the number of families in which:	# of families at enrollment
a. The parent/guardian is in job training or school	6
b. The parent/guardian is not in job training or school	45

Education

C.39 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s)	# of families
a. An advanced degree or baccalaureate degree	17
b. An associate degree, vocational school, or some college	39
c. A high school graduate or GED	43
d. Less than high school graduate	71

Family services

C.40 Report the number of families who received the following services since last year's PIR was reported	# of families
a. Emergency/crisis intervention such as meeting immediate needs for food, clothing, or shelter	1
b. Housing assistance such as subsidies, utilities, repairs, etc.	27
c. Mental health services	9
d. English as a Second Language (ESL) training	21
e. Adult education such as GED programs and college selection	4
f. Job training	4
g. Substance abuse prevention or treatment	0
h. Child abuse and neglect services	6
i. Domestic violence services	1
j. Child support assistance	1
k. Health education	170
l. Assistance to families of incarcerated individuals	0
m. Parenting education	170
n. Marriage education	15
C.41 Of these, the number that received at least one of the services listed above	170

WIC participation

	# of families
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	121

Father involvement

	Yes
C.43 Does your program have organized and regularly scheduled activities designed to involve fathers / father figures?	1

	# of children
a. Number of enrolled children whose fathers / father figures participated in these activities	76

Homelessness services

	# of families
C.44 Total number of families experiencing homelessness that were served during the enrollment year	1
C.45 Total number of children experiencing homelessness that were served during the enrollment year	1
C.46 Total number of families experiencing homelessness that acquired housing during the enrollment year	1

Agreements

Local education agency (LEA) (Preschool programs)

	# of LEAs
C.47 Number of LEAs in your Head Start service area	
a. Number of LEAs that your program has a formal agreement with to coordinate services for children with disabilities	

Part C agency (EHS and Migrant programs)

	# of Part C Agencies
C.48 Number of Part C agencies in your service area	3
a. Number of Part C agencies that your program has a formal agreement with to coordinate services for children with disabilities	3

Local school district

	# of school districts
C.49 Number of local school districts in your Head Start service area	
a. Of these, the number with whom you have a formal agreement to coordinate transition services for children and families	

Collaboration

C.50 Do you have formal collaboration and resource sharing agreements with public school pre-kindergarten programs?	0
	# of formal agreements
a. If yes, how many formal agreements do you have?	

PROGRAMS INCLUDED IN THIS SUMMARY REPORT

<i>Program Name</i>	<i>Number</i>	<i>Status</i>	<i>Director</i>	<i>Telephone</i>
University Settlement Early Head Start	200	Completed	Ms. Jeanette Monninger	(212) 453 4559